



# The European Sustainable Chemicals Management Conference 2011

## Finding the Regulatory Balance



## Sponsorship & Exhibition Prospectus

**31st May - 1st June 2011**

**The Management Centre Europe . Brussels**

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[www.forum-europe.com](http://www.forum-europe.com)

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**PLEASE NOTE:** The list of packages described in this brochure are by no means exhaustive and are meant only as a guide to the possible sponsorship and brand building opportunities that are available at this event.

If you have any specific requirements that you feel are not covered by the packages available, then please do not hesitate to get in touch. We are always available to help you identify the options that suit your budget while maximising your value and visibility at the conference, and if necessary, our marketing team can work with you to create innovative sponsorship packages tailored to the exact needs of you and your organisation.

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## Sponsorship Packages

### Platinum Package: €7,500 + VAT

Becoming the Platinum sponsor for the conference will provide your company with optimal exposure on all marketing material and banners, as well as access to a number of additional benefits that are unique to this package.

- Exclusive speaking position for company representative
- Full page advert in conference programme
- 5 complimentary delegate places
- Priority branding on main stage
- Prime location allocated for exhibition space
- Inclusion of company materials in delegate bags
- Recognition as Platinum sponsor in marketing materials and press releases
- Corporate identity on conference website with link to company website
- Recognition as Platinum sponsor in Forum Europe newsletters

### Gold Package: €5,000 + VAT

- Half page advert in conference programme
- 3 complimentary delegate places
- Branding on main stage
- Exhibition space in semi-prime location
- Inclusion of company materials in delegate bags
- Recognition as Gold sponsor in marketing materials and press releases
- Corporate identity on conference website with link to company website
- Recognition as Gold sponsor in Forum Europe newsletters

### Silver Package: €3,750 + VAT

- Quarter page advert in conference programme
- 1 complimentary delegate place
- Some branding on main stage
- Exhibition space
- Inclusion of company materials in delegate bags
- Recognition as Silver sponsor in marketing materials and press releases
- Company logo on conference website with link to company website
- Recognition as Silver sponsor in Forum Europe newsletters

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## Sponsorship Catering Packages



### Exclusive Sponsorship of Pre-Event VIP & Speaker Dinner/Debate: €5,000 + VAT

An exclusive invitation only VIP / Speaker Dinner will be taking place the evening before the main conference. With a maximum of 30 high level participants, the dinner allows for an open and frank exchange amongst policy and decision makers and provides an excellent networking opportunity prior to the main day's proceedings.

- Opportunity for high level representative to 'host' the dinner - introduce the high level speaker, and then lead the debate that follows
- Corporate identity included on menu cards
- 3 complimentary places to attend the dinner & the main conference
- Exclusive speaking slot for company representative at main conference
- Full page advert in main conference programme
- Corporate identity on conference website with link to company website

### Exclusive Sponsorship of Cocktail Reception: €2,250 + VAT

- Exclusive corporate identity displayed on banners at reception venue
- Corporate identity included on invitations and menu cards
- Opportunity to give welcome address (though not compulsory)
- Full page colour advert in programme
- 1 complimentary delegate place (to attend conference)
- 5 complimentary places to attend the cocktail reception (not conference)

### Exclusive Sponsorship of Lunch: €2,000 + VAT

- Corporate identity displayed in dining area during lunch
- Corporate identity included on menu cards
- Opportunity to give luncheon address (though not compulsory)
- Full page colour advert in programme
- 1 complimentary delegate place (to attend conference)

In addition to the above benefits, all catering sponsors will also be included in the sponsor section of the event programme and website.

We are always available to help you identify the options that suit your budget while maximising your value and visibility at the conference. We have Product Opportunities that can be combined with any of the sponsorship packages or taken individually.

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## Product Opportunities

As well as the main Sponsorship Packages, there are also a range of product based branding opportunities available with Forum Europe. These have been chosen specifically for their ease of production and value beyond the event itself. The list below is by no means exhaustive and our marketing team will be happy to work with you to create innovative sponsorship packages tailored to the needs of you and your company.



### Sponsored Lanyards

€1250 + VAT + cost of production

Lanyards are distributed to all delegates on arrival at the conference, ensuring high visibility of your brand throughout the event.



### Data Sticks

€1250 + VAT + cost of production

In addition to providing a high value branded product to delegates beyond the event, conference proceedings can be loaded onto the sticks prior to the event and distributed to delegates on arrival.



### Conference Pens and Pads

€1250 + VAT + cost of production

Distributed to all attendees upon arrival, branded pens and pads again offer visibility to you and value to the delegate both during and beyond the event.



### Insert in Delegate Packs

€500 + VAT

Product or promotional materials can be included within the delegate packs distributed to each participant upon arrival. A high value option providing detailed company information to all delegates.

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## Product Opportunities



### Conference Badges

€1200 + VAT

All delegates are required to wear their personalised conference badge (attached to the lanyard) on arrival at the venue. Have your company logo on all delegate badges (position as design allows) and remind delegates of your company's input into the conference.



### Conference Proceedings

€1245 + VAT

All delegates receive the conference proceedings on high quality CDs, printed with your company's logo and a short advert (either text/PDF or moving image, in which case size must be agreed beforehand).

These are made available, if possible, before the event. However it is best practice to deliver them after the event to all delegates to ensure all the presentations that are available are loaded to the CDs.

These CDs, in addition to being distributed to all delegates as part of the conference package, will also be made available for purchase to non-attendees post event.

This high value option reaches all delegates and is the most valued information and reference point beyond the event itself, this option is only available to selected organisations and it is recommended that you contact Dan Craft to discuss this high value, high exposure option.

> The options contained within are negotiable and are listed only as a guide. We look to cater for your individual requirements on a per event basis.

If you wish to discuss any of the information found in this document, please do not hesitate to contact Laura McDouall. We look forward to discussing the positive and high value promotion of your organisation.

#### Forum Europe

**2 - 4 Second Floor, High Street Arcade Chambers,  
Cardiff, CF10 1BE. UK**

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## Sponsorship Reservation Form

I am interested in becoming the (please tick box):

Platinum Sponsor  Gold Sponsor  Silver Sponsor

I am interested in the following Catering Packages (please tick box):

Cocktail Reception  Lunch  VIP & Speaker Dinner

I am interested in the following Product Opportunities (please tick box):

Sponsored Lanyards  Data Sticks  Conference Pens & Pads

Insert in Delegate Packs  Conference Badges  Conference Proceedings

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Company:

Address:

Name of contact:

Contact  
Tel. Number:

Contact  
Email:

Signature:

Date:

### Please Faxback to +44 (0) 2920 668 992

Please contact Laura McDouall to discuss all opportunities listed in this brochure.

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## Exhibit at The European Sustainable Chemicals Management Conference 2011

Stand Size: 2.5m x 3m / Cost: €1500 + VAT per stand



Be recognised as an important sector leader with an exclusive exhibition space during the 2011 European Sustainable Chemicals Management Conference.

### This 2 day conference will offer exhibiting organisations the opportunity to:

- Showcase, promote, and introduce products, technology and services to industry, legislators and media
- Increase industry exposure
- Discover new business opportunities
- Attract new clients and touch base with existing clients
- Form strategic alliances with other companies

Stands are prominently situated in the foyer area outside the conference room. All delegates will pass through this area on approach to the conference room. This area is also used to serve teas, coffee and refreshments. This ensures that delegates will be directly exposed to your company and will have the opportunity to explore your exhibitor display whilst enjoying drinks and snacks during the three separate refreshment breaks scheduled for the day.

### As part of the exhibitor's package, you will receive:

- A unique exhibition space of 2.5m x 3m, including a display table
- Admittance to the exhibition area for one representative to act as a host/hostess on the stand
- A 25% discount off the standard conference fees for any organisation representatives who wish to attend the main event
- Listing of your company details in the Exhibitors Directory that is given to all delegates at the event, including a 50 word description of your organisation and the products and services that you offer
- Listing of your company details on the event website ([www.chemical-policy.eu](http://www.chemical-policy.eu)) along with contact details and a link to your homepage
- A special discounted rate of €250 for a full page colour advert in the main conference delegate handout

In addition, you will also receive a copy of the main conference handout, including a delegate list and details of the presentations made at the conference.

### Exhibition details:

All stand areas are sized at **2.5m x 3m** and the ceiling height in the room is **3.5m**. The exhibition will be of a table top nature, not enclosed by a shell scheme.

Exhibitors may bring their own display stands but these must not extend beyond the area that has been reserved. All spaces have a display table sized approximately **1.8m x 1m** included in the price.

Exhibitors are invited to prepare their stand between **14.00** and **17.00** the day before the conference.

To reserve your exhibition space at the event, please complete the form on page 9 and fax it back to us on **+44 (0) 2920 668 992**.

We will then contact you to confirm your reservation..

Please note: Exhibition space will be allocated strictly on a first-come, first-served basis so please book early to avoid disappointment.

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## Exhibition Space Reservation Form

**Please faxback to +44 (0) 2920 668 992 - we will contact you to confirm your reservation**

Organisation Name:

Contact Person:

Address:

Postcode:  City:

Country:

Tel:  Fax:  Email:

Description of organisation for Exhibitors Directory, alternatively you can email this on a separate document if necessary:

**(max 50 words):**

Please select the number and size of stand space below.

**If you have any queries about your reservation, please contact Laura McDouall on +44 (0)2920 783 025.**

I would like to reserve (please indicate number)  large exhibition spaces (2.5m x 3.0m) @ €1500 each (+ 21% Belgian VAT)

Please tick here if you would also like to take advantage of the special exhibitors discounted rate of €250 (+ 21% Belgian VAT) for a full page advert in the main conference brochure.

By taking out an exhibition space, one organisation representative will be admitted into the venue to act as a host/hostess on your stand. Should any representatives of your organisation wish to attend the conference they will be entitled to a special 25% discount off the standard conference fees.

I would like to reserve (please indicate number)  delegate passes for the main conference and claim a 25% discount off the usual delegate rate for each pass. Forum Europe will contact you shortly to take the details of delegates.

Payment schedule - An invoice for the full amount will be issued upon receipt of this booking form.

Exhibition space reservations are not confirmed until full payment is received by Forum Europe. The organisers reserve the right to reallocate exhibition space if deposit / full payment is not received by the due date. Cancellation policy - Cancellations must be made in writing.

If received before or on 19th April, a full refund will be given, subject to a €150 administration charge. No refund for cancellations received after the 19th May. No shows will be charged the full amount.

The undersigned, representing the above mentioned company, hereby agrees to exhibit at The European Sustainable Chemicals Management Conference 2011 on 31st May and 1st June, at The Management Centre Europe, Brussels and accepts the terms and conditions stated above.

Signature

Date

/  /

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