



**HOTEL RESERVATION FORM**

Please fill out this form in CAPITALS and send it to the "The Hotel" before 17.02.12

**FORUM EUROPE**

From 06<sup>th</sup> March until 07<sup>th</sup> March 2012

BOOK VIA [frederik.janssens@thehotel.be](mailto:frederik.janssens@thehotel.be) WITH THE GROUP/CONVENTION CODE "FORA070312"

FAX: +32 (0)2 5043350

TELEPHONE: +32 (0)2 5043336

LAST NAME: .....  
FIRST NAME: .....  
ADDRESS: .....  
.....  
COUNTRY: .....  
TELEPHONE/FAX: .....  
E-MAIL: .....

ARRIVAL DATE:..... TIME: ..... (CHECK-IN TIME IS 3:00 pm)  
DEPARTURE DATE:..... TIME: .....(CHECK-OUT TIME IS 12:00 noon)

**I WISH TO RESERVE FOR (PLEASE CIRCLE YOUR SELECTION):**

SINGLE / DOUBLE AVENUE ROOM AT € 169,00 EUR / 189.00 EUR  
 NON-SMOKING ROOM (UPON AVAILABILITY)

BREAKFAST IS EXCLUDED IN THE ABOVE MENTIONED RATES. Rates are per room and per night and include service charges and taxes

**GUARANTEE:**

VISA                      MASTERCARD                      AMERICAN EXPRESS                      DINERS CLUB

CREDIT CARD NUMBER: .....                      EXPIRY DATE:.....

CARD HOLDER'S NAME: .....

SIGNATURE:.....;                      DATE:.....

- IMPORTANT:** Please acknowledge the here below mentioned conditions before sending this reservation form.
- ❖ The special conference rate applies only for reservations made with this hotel reservation form.
  - ❖ Reservations can only be confirmed with a valid credit card number and expiry date.
  - ❖ You can cancel your reservation in writing or by phone without charges till 3 working days prior to your arrival. The "The Hotel" will give you a cancellation number as confirmation of your cancellation. After this date the "The Hotel" holds the right to charge you for the first night of the reservation. In case of no-show the day of arrival, the hotel holds the right to charge you for the entire reservation without prior notice.
  - ❖ In case of no-show, the "The Hotel" is entitled to cancel the remainder of your reservation without prior notice.
  - ❖ If you check out prior to the booked departure date, the "The Hotel" is entitled to charge you for one extra room night.
  - ❖ The number of rooms held for the conference participants is limited. After the set deadline, all remaining rooms will be released. In order to obtain the contracted conditions, we advise you to book as early as possible.
  - ❖ In case the contracted room block has been entirely allocated the contracted rates cannot be guaranteed.

**The Hotel**  
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